

## **Kendallville Heritage Association Meeting Minutes**

---

The regular meeting of the Kendallville Heritage Association met February 15, 2021 virtually via Zoom due to bad weather.

Discussion was held concerning membership dues and benefits. This would be part of helping us to maintain funds for projects as they come up. Other groups typically charge \$10 per year. We could charge \$10 per year per person or \$15 for a family. Benefits would include a quarterly newsletter.

As part of fundraising it was suggested that we send out a letter to local businesses and people in the community requesting donations. Terry will get a list of Chamber of Commerce members. Each member is asked to submit 5 names of people to send letters to. Amanda will follow up with an email asking for names. Julie has a letter we can use. In the letter we should mention specific projects the funds would be used for. Terry suggested that we have the gentleman from Saint Frances give us an approximate quote for our current project so that we can add the amount needed to the letter. Amanda and Julia thought it was between \$10,000-\$12,000.

When seeking sponsors or grants, we will need to have a way to measure the value of funds we receive and how they are used. These will be important to share with donors and contributors. One of the things that former President, Ray Scott, was passionate about was preserving local properties. The Community Learning Center was one of the properties saved that he was very proud of. We would be able to partner with schools for field trips. These are a couple of ways we can show value.

The next grant deadline is March 2. We will want to list sponsorship levels we have established and submit a timeline of goals. We could have different levels of sponsorship and name them after notable people our local history. For example Freshe could be top level since he was responsible for our groups formation. For the grant we can use an example of the letter we are sending out. We may want to wait for the next deadline to apply for grant if we are not quite ready in time.

Amanda mentioned that we now have a bank account with Campbell & Fetter. Becky made a donation to start the checking account. Any membership dues or donations can be sent to Becky Daniels, 224 Clark St., Kendallville, IN 46755. She will see that they are deposited.

Amanda has set up a Facebook page for the Kendallville Heritage Association. Please like it and ask your friends to like it as well.

Amanda has designed some potential logos. Please go to this site and vote for your favorite. <https://forms.gle/XGRXQ9f5AdpvhpdQ7>

Next meeting will be March 22, 2021 at 6p.m. at the Community Learning Center Board Room.

**Meeting was adjourned**

Respectfully submitted,  
Becky Daniels, Secretary